

APPLICANT DETAILS (Must be completed):

Surname: _____ First Name: _____
 Date of Birth (DD/MM/YY) : _____ Gender: Male Female
 Nationality: _____ Visa Type: _____
 Mobile/Telephone: _____ Email: _____
 Emergency Contact: _____
 Contact Number: _____ Relationship: _____

PROGRAM SELECTION CRITERIA:

When would you like to start your Demi / Au Pair program? (please give at least 4 weeks' notice):
 _____ Length of stay requested with Demi Pair Family _____
 What are your plans after you have completed the program? _____

ARRIVAL DETAILS (if known):

<u>AIRPORT NAME</u>	<u>FLIGHT NUMBER</u>	<u>ARRIVAL DATE</u>	<u>ARRIVAL TIME</u>

PLACE OF STUDY:

School name: _____ Campus: Gold Coast Brisbane Melbourne
 Course start date: _____ Course completion date: _____
 Schools hours (if known): _____

PREFERENCES:

1. Some families have a baby. Do you feel comfortable caring for a baby if the mother provides you with training?
 Yes No
 If yes, please indicate which age:
 Newborn baby (if mother is at home) 4-8 months old 8-12 months old 12-24 months old

2. Would you accept a Host Family with pets: Yes No

Please provide further details if necessary: _____

Please complete the information below:

Questions	YES or NO	
Have you worked as a Demi Pair / housekeeper or nanny? If yes, what ages have you taken care of?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you had experience with house work or minding children? If yes, please describe (including duties and activities):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you smoke?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any medical conditions or do you take any prescription medication on a regular basis (excluding contraception)? If yes, please describe:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any allergies/dietary requirements? If yes, please describe:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any brothers or sisters? If yes, please describe:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an international driver's license? If yes, <input type="checkbox"/> Manual <input type="checkbox"/> Automatic If yes, how often do you drive?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a First Aid Certificate? If yes, What date did you complete your certificate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a working with Children Check? What is the expiry date?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

As is common in society today Australian Demi Pair loves to share the positive experience of staff and students through social media. This is always done with respect for the integrity of those involved. It can take the form of posts on blogs, Facebook, Instagram and other social media outlets. Students and their natural parents need to consent and authorize Australian Demi Pair and placement partners to use photographs taken whilst on activities and trips. Please tick the box that applies to you:

- I accept to share my positive experience with Australia Demi Pair via social media
 I am not comfortable to share my positive experience with Australia Demi Pair through social media.

INTRODUCTION LETTER

It is important that both the host family and Demi Pair are provided with as much detail as possible before the placement takes place. Please provide an introduction letter for the Host Family covering the following:

- | | |
|--|---|
| The members of your family | Your work experience |
| Your activities, hobbies and interests | Details of where you live and your home town |
| Why you would like to be a Demi Pair | Previous experience with other cultures (if applicable) |

Please also provide three (3) photos of yourself so the Host Family can see what you look like. If there are other people in the photo, please give details of who they are.

Please attach a copy of your CV or Resume to this application form

TERMS AND CONDITIONS

The following is an agreement between Australian Demi Pair and its Demi Pair students. Please make sure that you understand and sign this document. You should then keep a copy of the signed agreement for your records.

I, the undersigned, have applied to become a Demi Pair with Australian Demi Pair. Australian Demi Pair agrees to introduce Demi Pair candidates to Host Families for consideration and to provide reasonable support concerning problems that may arise during the exchange.

The Demi Pair selected by the Host Family will assist the family with day-to-day child care and light housework, for a period not to exceed 4 hours per day for a maximum of 20 hours per week. In lieu of the housework the Demi Pair will receive full board (3 meals x 7 days) and lodging (own private room). The minimum study and Demi Pair application is 12 weeks or more.

Work Contract

The Demi Pair application is only available to students on Working Holiday and Student Visa's.

As a Demi Pair you will need to assist with general housework and the children. Here are examples of tasks that your family may require you to do and that you will be expected to do – ironing, laundry, vacuuming, washing floors, dusting, cleaning toilets and bathrooms, cooking meals, in addition to keeping your own room tidy. In the mornings you may be expected to wake the children, help them get dressed and ready for school and take them to school. In the evenings, duties may include bringing them home from school, giving them a bath and their dinner and getting them ready for bed. We suggest that if there is something in the above you cannot do, ask your Mother to teach you before coming to Australia

The majority of families require non – smokers. If you are a smoker, you must be prepared to smoke outside only.

Failure to work the required number of hours per week will terminate your contract and you will be asked to leave the family. You will be expected to sign this contract before commencing the Demi Pair program. If you wish to finish the program early, you must give 2 weeks' notice to Australian Demi Pair or the Demi Pair Manager so the family can be informed.

Communication from Australian Demi Pair

As a condition of your application we reserve the right to email you our newsletters and information that we consider may be of interest to you. We respect your right not to receive this information and if you advise us that you do not wish to receive this information we will remove you from our mailing list. All our newsletters and communications of a similar nature will have a clear link to unsubscribe.

Guarantees, Refunds and Cancellations

Please note the Demi Pair Program Deposit is non-refundable in all cases. In the event of a Demi Pair needing to leave during the program, either for personal reasons or due to unsuitability, the Demi Pair must notify Australian Demi Pair in writing immediately stating the reasons.

If there are reasonable grounds to consider either breach of contract by the Demi Pair or the Demi Pair's conduct is deemed to be unsatisfactory; no refund or new Host Family will be offered.

If there are reasonable grounds to consider either breach of contract by the Host Family, the family's treatment of the Demi Pair to be unsatisfactory or material deviation from the role agreed with Australian Demi Pair; a new Host Family will be offered.

Australian Demi Pair cannot guarantee that another Host Family is available for immediate replacement and this process may take up to 12 weeks. A replacement is offered on a like-for-like basis. Unreasonable rejection of replacement Host Families may result in delays and will not entitle the Demi Pair to a refund. Australian Demi Pair's decision will be final in this respect.

If the Demi Pair chooses to leave and there have been no breaches of contract or unsatisfactory treatment by the host family no refund will be given. Should the Demi Pair wish to be placed with a new Host Family in this instance fees will apply for further placements.

Legal Relationship of Demi Pair to Australian Demi Pair

The Demi Pair understands and agrees that they are not an employee/agent of Australian Demi Pair. Australian Demi

Pair is not under any circumstances responsible for any costs incurred by the Demi Pair or for any damages or losses caused by the Demi Pair.

The Demi Pair understands and agrees that they may only provide childcare for the Host Family's children and indemnify and hold Australian Demi Pair harmless for any claims resulting from the Demi Pair's care of other children.

Legal Relationship of Host Family to Australian Demi Pair

The Demi Pair understands and agrees that the Host Family are not an employee/agent of Australian Demi Pair. Australian Demi Pair is not under any circumstances responsible for any costs incurred by the Host Family or for any damages or losses caused by the Host Family.

Privacy Consent

The Demi Pair understands that Australian Demi Pair will forward the Demi Pair's details to prospective Host Families in order to obtain a placement for the Demi Pair. The Demi Pair understands that its personal information will not be disclosed to any other parties unless the Demi Pair is given notice and an opportunity to object.

Australian Demi Pair takes reasonable precautions to protect personal information from loss, misuse and unauthorised access, disclosure, alteration and destruction. By completing this application, the Demi Pair is authorising Australian Demi Pair to disseminate the information that is contained in our application in the manner and for the purposes set forth above.

Host Family Obligations

The Host Family agrees to provide the Demi Pair with:

- A written agreement for the duration, signed by both parties prior to start date in line with role agreed with Australian Demi Pair
- A warm welcome as part of the family
- Time to settle in, with your guidance, training and support
- The Host Family is to discuss the house rules, expectations and Demi Pair duties with the Demi Pair
- Clear written guidance on what is expected in line with role agreed with Australian Demi Pair
- Full board and a fully furnished room for the Demi Pair's exclusive use
- Time-off and support to attend appropriate language classes where applicable
- At least two full free days off per week for Demi Pairs. Flexibility of hours can be negotiated with the host family
- The Host Family need to give permission and notified before inviting friends over
- Driving assessment and lessons if Demi Pair is required to drive; access to insured and safe vehicle
- Pocket money for extra help

Both the Host Family and the Demi Pair are required to communicate to each other, as good communication is essential.

If a family fails to comply with the obligations of a host family we reserve the right to terminate the placement.

Expenses

All costs associated with passports, visas, travel and medical insurance are to be paid by the Demi Pair. The Demi Pair must ensure sufficient available to settle the placement fee and to support any additional expenses they require.

Background Information

For the purpose of facilitating placement the Demi Pair is required to complete a Working with Children (Blue Card) application when they arrive in Australia.

Monitoring of the Placement

After the placement commences the Demi Pair agrees to maintain regular contact with Australian Demi Pair in order Australian Demi Pair to monitor the appropriateness of the placement.

Cancellations

The Demi Pair Program deposit is non-refundable in all cases. The remaining balance of the Program Fee will be refunded to the Demi Pair for cancellations received before the signed completion of the Australian Demi Pair and up to 30 days prior to the Demi Pair's scheduled arrival in Australia less an administrative fee of \$100. No refund will be given to the Demi Pair where a notice of cancellation is given less than 30 days prior to the scheduled arrival in Australia.

All requests for refunds must be made in writing to Australian Demi Pair and may take up to 28 days to process. Demi Pairs are entitled to 14 days' notice of termination except in cases of misconduct.

Dismissal without required notice, breach of contract or misconduct by the Host Family will result in any costs incurred by the Demi Pair or by Australian Demi Pair on the Demi Pair's behalf to be paid by the Host Family (e.g. accommodation, and transportation).

Program Fees

The Demi Pair agrees to pay the Program Fees outlined by Australian Demi Pair. The deposit of \$250 is due upon completion and submission of the Demi Pair application. Australian Demi Pair will activate the Demi Pair's profile and start the matching process after the application has been submitted and the deposit has been paid. The balance of the Program Fee is payable upon confirmation of the placement by Australian Demi Pair to the Demi Pair. If no relevant Host Families are available at the time of registration, then details will be provided as soon as possible. Late payments attract a surcharge of 10%. Australian Demi Pair reserves the right to change the fees at any time without prior notice.

Confidentiality

The Demi Pair agrees to keep confidential the terms and conditions of this agreement and all information which is made available to the Demi Pair in connection with or arising out of this agreement. The Demi Pair agrees not to provide the details of the Host Family to any third party including other Demi Pair agencies or families.

Release of Claims Against Australian Demi Pair

Every effort is made by Australian Demi Pair to ensure that Host Families introduced to Demi Pairs are suitable for the program. The Demi Pair unconditionally releases Australian Demi Pair from any claims for damage, injury, loss, or expense of any sort incurred in connection with the participation of the Demi Pair in the program by Australian Demi Pair and the selection of a Host Family.

This release includes, but is not limited to, liability for any intentional or negligent acts or omissions by the Host Family. Australian Demi Pair advises both the Demi Pair and the host family to take out appropriate insurance.

Australian Demi Pair shall not be responsible or liable for any breach by the Demi Pair or Host Family of the terms of engagement or for any other act or omission whether wilful, negligent or otherwise.

Force Majeure

Australian Demi Pair shall not be liable for any delay in performing any of its obligations under these terms and conditions if such delay is caused by circumstances beyond the reasonable control of Australian Demi Pair, and Australian Demi Pair shall be entitled to a reasonable extension of time for the performance of such obligations.

All legal aspects associated with this application and the Australian Demi Pair Website will fall under the jurisdiction of the laws of Queensland, Australia.

I have attached:

- Demi Pair Application form
- Completed CV with minimum of 4 pictures of myself with children, family and friends.

I understand that all of these documents are required before I can be placed. The placement process will not begin until all of these documents have been received fully completed.

I understand that this is a legal contract and that I have been advised to seek legal advice if I do not understand its terms. By signing the document, I acknowledge that I have read and understand the provisions of this contract and accept and agree to abide by these terms. I confirm that all information supplied to Australian Demi Pair is honest, correct and complete. Australian Demi Pair reserve the right to ask for a reference and/or police check.

Demi Pair Signature: _____

Date: _____