

## Agency Application Form

(To be completed by education agents interested in recruiting students for SERO INSTITUTE)

### COMPANY DETAILS

Company Name: \_\_\_\_\_

ABN / ACN No: \_\_\_\_\_ MARN / Other No: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Position: \_\_\_\_\_

Direct Telephone: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Country Area Code Phone No: Country Code Mobile No:

Primary Office Street Address \_\_\_\_\_ Primary Office Postal Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Direct Telephone: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Country Area Code Phone No: Country Code Mobile No:

Email: \_\_\_\_\_ URL: \_\_\_\_\_

(Please list additional office locations on a separate sheet and attach)

### BANK ACCOUNT DETAILS (for transfer of commission payments):

<b>Name of Bank</b>			
<b>Account Name</b>			
<b>Swift Code</b>		<b>Sort Code</b>	
<b>BSB Number</b>		<b>Account Number</b>	
<b>Branch</b>			
<b>Branch Address</b>			

### YOUR COMPANY PROFILE: PLEASE ATTACH DETAILS

Please attach your 'Company Profile' in English.

The Company Profile must include the history of the company, number of employees, other organisations that your company represents and an overview of the company's main activities.

**PLEASE COMPLETE THE FOLLOWING QUESTIONS:**

<b>1.</b>	How many students did you send to Australia last year?	
<b>3.</b>	How many students did you send to Australia for vocational (Certificate/ Diploma) courses last year?	

<b>2.</b>	How many students did you send to Queensland?	
<b>4.</b>	How many students did you send to Brisbane?	

**REFEREES**

List two other Australian institutions who would act as a referee in support of your application.

1. Name of Institution: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tel Number: \_\_\_\_\_

Email: \_\_\_\_\_ Fax Number: \_\_\_\_\_

2. Name of Institution: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tel Number: \_\_\_\_\_

Email: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**SIGNATURE OF AUTHORISED PERSON (COMPANY DIRECTOR/ PROPRIETOR OR AUTHORISED DELEGATE)**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Position in the Company: \_\_\_\_\_

Email: \_\_\_\_\_

Direct Mobile No: \_\_\_\_\_ Country Code: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please note: Your application may not be approved unless all required information is received.**